



Jefferson-Lewis
Local Workforce Development Area
Infrastructure Funding and Shared Services
Memorandum of Understanding
2017
Part II

Jefferson-Lewis Workforce Development Area

A. Intent of the Infrastructure Funding MOU

The Infrastructure Funding Memorandum of Understanding (MOU) is meant only to capture each partner's roles and responsibilities in the New York State (NYS) Career Center System. This MOU does not create any contractual rights or obligations between the partners and their representatives. Each partner's responsibilities are only legally enforceable in the event that the partners decide to enter into a separate joint use or collaboration agreement.

This MOU was developed and executed to ensure compliance with the MOU required by 20 CFR §678.500(b)(2), 20 CFR §678.755, and the Training and Employment Guidance Letter 17-16 (issued by the United States Department of Labor, Employment and Training Administration on January 18, 2017). All additional local area MOU requirements associated with 20 CFR §678.500 were met with the execution of the Service Delivery MOU on **February 12, 2018**, which is attached hereto and incorporated herein as Appendix X. A list of all partners providing services in the LWDA is provided in Table 1 of Appendix X.

This MOU does not replace or supersede any contracts related to infrastructure cost sharing which has been entered into by any partner identified as a signatory to this MOU.

B. Career Center(s) List

Each Comprehensive, Affiliate and/or Specialized Center (Career Center) operating in the Local Workforce Development Area (LWDA) has been identified in Attachment A, which is attached hereto and incorporated herein.

C. Infrastructure Budget of Career Center(s)

A complete budget for all infrastructure costs associated with each Career Center has been provided as Attachment B, which is attached hereto and incorporated herein.

The negotiated share percentages, agreed upon by partners and included in Attachment C, are attached hereto and incorporated herein.

Partners agreed to use square footage as the basis for the negotiated share percentages.

D. General Provisions for Infrastructure Funding

The creation of the Infrastructure Funding MOU was achieved through the collaboration of partners who worked together focusing on the goals and betterment of the System. Consensus building, addressing the needs of the customers, and efficiency of the Career Center System will be prioritized to resolve issues. Evidence of this collaboration is provided as Attachment D, which is attached hereto and incorporated herein.

This MOU is effective until June 30, 2020. The infrastructure budget will be reviewed, reconciled, and updated periodically, but no less than every 36 months to review the equitable benefit among the partners. The Jefferson-Lewis Workforce Development Board will facilitate the periodic reconciliation of infrastructure funding. Any changes will be issued in a written document signed and dated by partners.

This MOU may be executed in counterparts, which together shall constitute an original MOU. This MOU shall not be deemed valid until executed by all partners.

E. Signatures

The following parties acknowledge the terms and conditions of this MOU.

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Jefferson-Lewis Workforce Development Board

Matthew Cooper, Chairman

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Chief Elected Officer, Jefferson County Board of Legislators

Scott Gray, CEO

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Chief Elected Officer, Lewis County Board of Legislators

Lawrence L. Dolhof, CEO

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Adult/DW/Youth

Tim Maloney, Jefferson County One-Stop Manager

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Adult/DW/Youth

Lisa Hetzner, Lewis County One-Stop Manager

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Job Corps/CHP International Inc.

Lisa Hall, Project Director

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Adult Education, New York State Education Department

ACCES-VR, New York State Education Department

CTE, Postsecondary Level, New York State Education Department

Elizabeth R. Berlin, Executive Deputy Commissioner

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

**NYSDOL Administered Programs
(WP, TAA, Vets, UI)**

Nathaalie N. Carey, Executive Deputy Commissioner

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

**New York State Office for Children and Families, NYS Commission for the Blind
OCFS/NYSCB**

**Derek Holtzclaw, Associate Commissioner
for Administration**

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

SCSEP – Jefferson County SOFA

Louis Haraczka, Interim Director

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

SCSEP – Lewis County SOFA

Kelly Hecker, Director

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

SCSEP - National Grantee

Mary Branagan, Director of Program & Partner Affairs

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Jefferson County TANF Employment & Training

Teresa Gaffney, Commissioner

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Lewis County TANF Employment & Training

Jennifer Jones, Commissioner

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Community Action Planning Council - CSBG

Melinda Gault, Executive Director

Date

Signature for the Infrastructure Funding and Shared Services MOU Part II

The following party acknowledges the terms and conditions of this MOU.

Lewis County Opportunities, Inc. - CSBG

Scott Mathys, Chief Executive Officer

Date